



Ladysmith Community Fund

<http://ladysmithcommunityfund.ca>

Ladysmith Community Fund Society

Enriching the quality of life in the community of Ladysmith

2026 GRANT APPLICATION

Please review the Grant Policy and Guidelines on our website before submitting a grant application.

Email your completed and signed grant application and budget to:

grants@ladysmithcommunityfund.ca

Deadline for applications: midnight March 2, 2026

A. Organization & Contact Information

Name of Organization:

Address:

Telephone:

Website:

Email:

Charitable Registration Number:

Contact Name:

Title:

Name of Project or Programme you are requesting funds for:

Total Project Cost:

Amount Requested:

B. About Your Organization

Mission Statement/Goals of your organization:

Describe your organization's primary activities:

How long has your organization served the Ladysmith area:

of active members: # of volunteers:

of full-time staff: # of part time staff:

C. About Your Project

1. Describe the project or program you are requesting funding for and its expected outcome.

2. Is this a new or existing project or programme? If this is an existing project, tell us about previous years.

3. Please explain how Ladysmith area residents will benefit from the project.

4. Is this project part of a larger undertaking? If yes, please describe.

5. Will funding from LCFS help leverage additional funding for your project from other sources? Please explain.

6. If we are unable to fulfill the full amount of your funding request, will your project go ahead? Please explain.

7. How will this project be promoted? And how will you recognize LCFS for its contribution?

D. Budget

A project/program budget is required. You may use our Excel budget form or your own. Budgets must include all anticipated sources of funds and expenses for your project/program.

E: Project Evaluation

Successful grant recipients must submit a brief Grant Evaluation Report within 30 days after the completion of their project or six months after the date on which the grant was made (whichever comes first). If your project extends beyond six months from the date on which the grant was made, grant recipients are asked to submit a Grant Evaluation Report on progress to date at the six-month mark.

F. Authorization

On behalf of our organization named below, I the undersigned hereby certify the information and statements in this application to be true, correct, and complete.

If our organization receives a grant, we agree to the use of the organization's name and photos of our project or program in the Ladysmith Community Fund Society literature, both printed and electronic.

Name of Organization

Signature

Date

Print Name and Title

If you have questions related to the completion of this application form, we welcome you to contact our Chairperson, Bruce Whittington by phone (250-245-5325) or email at grants@ladysmithcommunityfund.ca